

# 2016-09-08 Meeting Notes (Consent Receipts)

## Date

Sep 07, 2016

 Meeting notes approved: [2016-10-20 Meeting Notes \(CR\)](#)

## Attendees

- [John Wunderlich](#)
- [Iain Henderson](#)
- [David Turner](#)
- [John Moehrke](#)
- [Andrew Hughes](#)

## Goals

- Consensus on roadmap
- Review parking lot items

## Discussion Items

Time	Item	Who	Notes
5 minutes	Adopt Agenda & Minutes	Chair	Minutes require quorum of voting members
25 minutes	Update from editor	<a href="#">David Turner</a>	
20 minutes	Review <a href="#">Parking Lot Items for Consent Receipts</a>	All	Quorum not achieved. This agenda item deferred.
5 minutes	Updates on Samples for Consent Receipts	All	<a href="#">Sample Mode 1 Consent Receipts (Human Readable)</a> <a href="#">Sample Mode 2 Consent Receipts (JSON files)</a>
5 minutes	Agenda for next week	Chair	

## Notes

### David Turner Proposed plan

#### Editing process

- Before making substantive changes I will send proposed updates to the group to see.
- I will be using Word for editing. This has nothing to do with my time at Microsoft, it's simply a better tool for this job than Google docs or GitHub. I can create copies of the document in other formats for anyone who doesn't like using Word for reviewing.
- I will have questions, especially early on. I can make a separate post for each question or I can send groups of questions in a single email. Does this group have a preference?
- I need to get up to speed on how issue tracking is done in GitHub.

#### Content changes

As we gather and review examples of consent receipts based on the v0.8 spec, my initial editing focus will be on:

1. Document hygiene.
2. Expanding the Introduction ([just a little](#)) to give more context. A spec like this is usually created as one element of a larger system. The challenge here is that there is no definition of that system yet for us to reference, so it is necessary to provide some of the explanation in this document. However, to be clear, I'm talking about expanding the [explanation](#), NOT the [justification](#).

#### Schedule

This is the proposed schedule

Current: call for comments on draft spec commences

Sep 19

Close of business (Pacific) deadline for feedback on spec draft including examples and feedback from implementers.

Oct 20

Candidate draft to WG. WG to determine whether appropriate to take to IIW for comments and review

Oct. 27

Final working session for WG (with/without IIW comments) on candidate draft

Nov 3

Final draft for WG review

Nov 10

Working group ballot - must be approved by WG on Nov 10th

Nov 15th

Send doc to the Leadership Council. They must approve it by Nov 30.

Dec 1

Kantara all member ballot begins.

Jan 15

Spec approval

## Next Week

[David Turner](#) will produce something to review (draft outline perhaps)

Parking Lot items if quorum

?? Digital Catapult report

## Action Items

- [David Turner](#) to post roadmap/schedule