

# 2020-11-19 Meeting Minutes ISI WG

## Kantara ISI WG Teleconference

Date and Time | Attendees | Apologies | Agenda | Minutes | Next Meeting

### Date and Time

- **Date:** 19 Nov 2020
- **Time:** 10:30 Eastern Time

### Approval: [2021-02-04 Meeting Minutes ISI WG Meeting \(DRAFT\)](#)

### Attendees

[Participant Roster](#) - As of 2020-02-20, the quorum is 6 of 11

(Voting participants are: [Andrew Hughes](#), [Iain Henderson](#), [Jim Pasquale](#), [John Wunderlich](#), [Kenneth Klingenstein](#), [Lisa LeVasseur](#), [Mark Lizar](#), [Mary Hodder](#), [Oscar Santolalla](#), [Salvatore D'Agostino](#), [Yusuf Khan](#) )

### Voting

1. [Jim Pasquale](#)
2. [John Wunderlich](#)
3. [Salvatore D'Agostino](#)
4. [Iain Henderson](#)
5. [Lisa LeVasseur](#)
6. [Kenneth Klingenstein](#)

### Non-Voting

1. [Kate Downing](#)
2. [Colin Wallis](#)

### Apologies

1. [Andrew Hughes](#)
2. [Mary Hodder](#)

### Agenda

1. Call to order
2. [ISI Work Group IPR Policy](#)
3. Approval of Agenda
4. **Approval of Minutes if a quorum**
5. Work Group Discussion & Decision Items
  - a. Discussion on PDURF - content focused discussion, continued
  - b. Continue to review draft comments in merged v0.2
6. Announcements:
7. New Business
8. Next Meeting: 03 Dec 2020
9. Adjournment

### Agenda

### Minutes

| Item                                      | Who                          | Notes                                                                                       |
|-------------------------------------------|------------------------------|---------------------------------------------------------------------------------------------|
| Call to Order                             | <a href="#">Jim Pasquale</a> | Check for a quorum. Quorum achieved.<br>Reminder about attendance policy for voting status. |
| <a href="#">ISI Work Group IPR Policy</a> | <a href="#">Jim Pasquale</a> | A reminder of IPR policy for the WG                                                         |
| Approval of Agenda                        | Moved:<br>Seconded:          | Approved                                                                                    |

|                                                                        |                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Approval of Minutes                                                    | Moved: <a href="#">John Wunderlich</a><br>Seconded: <a href="#">Salvatore D'Agostino</a>         | Discussion: None<br>Changes: None<br>Actions arising: Approved                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Project Updates (Month-end Updates) (not required this meeting)</b> |                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| • AdvCIS                                                               | <a href="#">Mark Lizar</a>                                                                       | <ol style="list-style-type: none"> <li>1. Deliverables <ol style="list-style-type: none"> <li>a. ?</li> </ol> </li> <li>2. Status: <span style="background-color: #cccccc; padding: 2px;">INACTIVE</span></li> <li>3. Issues: <ol style="list-style-type: none"> <li>a. ?</li> </ol> </li> <li>4. Next Steps:</li> </ol>                                                                                                                                                                                                                                       |
| • Intentcasting                                                        | <a href="#">Iain Henderson</a>                                                                   | <ol style="list-style-type: none"> <li>1. Deliverables <ol style="list-style-type: none"> <li>a. Report on Intentcasting</li> </ol> </li> <li>2. Status: <span style="background-color: #cccccc; padding: 2px;">INACTIVE</span></li> <li>3. Issues: <ol style="list-style-type: none"> <li>a. Resourcing</li> </ol> </li> <li>4. Next Steps: <ol style="list-style-type: none"> <li>a. Resume in October</li> </ol> </li> </ol>                                                                                                                                |
| • Personal Data Use Receipt Framework                                  | <a href="#">Andrew Hughes</a>                                                                    | <ol style="list-style-type: none"> <li>1. Deliverables <ol style="list-style-type: none"> <li>a. PDUR Framework</li> </ol> </li> <li>2. Status: <span style="background-color: #008000; color: white; padding: 2px;">ACTIVE</span></li> <li>3. Issues: <ol style="list-style-type: none"> <li>a. Draft report comments and review located here - <a href="#">Personal Data Use Receipt Framework Contribution</a></li> </ol> </li> <li>4. Next Steps: <ol style="list-style-type: none"> <li>a. ?</li> </ol> </li> </ol>                                       |
| • Privacy-Preserving Information Sharing                               | <a href="#">John Wunderlich</a>                                                                  | <ol style="list-style-type: none"> <li>1. Deliverables <ol style="list-style-type: none"> <li>a. Survey Report</li> <li>b. Recommendation Report</li> </ol> </li> <li>2. Status: <span style="background-color: #cccccc; padding: 2px;">INACTIVE</span></li> <li>3. Issues: <ol style="list-style-type: none"> <li>a. Insufficient availability to proceed at this point</li> </ol> </li> <li>4. Next Steps: <ol style="list-style-type: none"> <li>a. Find a new lead to move the project forward OR</li> <li>b. Resume when available</li> </ol> </li> </ol> |
| <b>WG Discussion</b>                                                   |                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| • Personal Data Use Receipt Framework                                  | <a href="#">Jim Pasquale</a> Provided an overview<br>All Continued the walk-through of the PDURF | <p>Group discussion on a number of issues (if you are reading this, please email <a href="#">Kate Downing</a> or make changes to reflect your actual comments located in the v0.2 Word document</p> <ul style="list-style-type: none"> <li>• Discussion around the review of comments in v0.2 of the PDURF</li> <li>• Notes from conversation held within the document comments</li> </ul>                                                                                                                                                                     |
| Announcements                                                          | All                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| New Business                                                           | All                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Next meeting                                                           | All                                                                                              | <b>*** Next call 2020-12-03 10:30 am Eastern DAYLIGHT Time</b><br><a href="https://global.gotomeeting.com/join/323930725">https://global.gotomeeting.com/join/323930725</a>                                                                                                                                                                                                                                                                                                                                                                                    |
| Adjournment                                                            | Moved: <a href="#">John Wunderlich</a><br>Seconded: <a href="#">Jim Pasquale</a>                 | Motion carried                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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## Action Items

- Type your task here, using "@" to assign to a user and "/" to select a due date
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