

# 2021-04-07 Meeting notes

## Date

07 Apr 2021

See the [Kantara Group Call Calendar](#)

## Attendees

### Voting Members

- [John Wunderlich](#)
- [Christopher Williams](#)
- [Richard Wilsher](#)
- [Loffie Jordaan](#)

Quorum achieved (4 of 4 - after removing non-attending members and adding [Loffie Jordaan](#))

### Non-Voting Members

- [Colin Wallis](#)
- [Marc Aronson](#)

## Regrets/Not attending

## Goals

- Review and discuss the current draft report
- Elicit active feedback from DG in document
- Move to weekly cadence to get to vote

## Discussion items

Time	Item	Who	Notes
5 minutes	Call To Order	<a href="#">John Wunderlich</a>	<ul style="list-style-type: none"><li>• Call to Order</li><li>• <a href="#">IPR Reminder - Option Non-Assertion Covenant</a></li><li>• Agenda Bashing</li><li>• Quorum Check<ul style="list-style-type: none"><li>• Approval of Agenda</li><li>• Approval of Minutes</li></ul></li></ul>
50 minutes		All	<ul style="list-style-type: none"><li>• Reviewed sections 2 and 3, consensus achieved</li><li>• Discussion on section 4</li><li>• Agenda for next meetings:<ul style="list-style-type: none"><li>• 14 Apr 2021 DG Consensus for Section 4 (Data Flows specific considerations)</li><li>• 21 Apr 2021 DG Consensus on Section 5 and conclusion</li><li>• 28 Apr 2021 Vote on Report for publication</li></ul></li><li>• Google Doc link for "commenter mode": <a href="https://docs.google.com/document/d/1CaOxuzip7PPVxt_slGbDmyjaKOtoxOLKkg9g9yTI9nM/edit?usp=sharing">https://docs.google.com/document/d/1CaOxuzip7PPVxt_slGbDmyjaKOtoxOLKkg9g9yTI9nM/edit?usp=sharing</a></li></ul>
5 minutes	Content Complete Section 2 & 3	All	<ul style="list-style-type: none"><li>• <a href="#">Christopher Williams</a> moves that section 2 and 3 are content complete</li><li>• LaVonda Fowler seconds</li><li>• Passed</li></ul>
5 minutes	Wrap up & Adjournment	<a href="#">John Wunderlich</a>	<ul style="list-style-type: none"><li>• Summarize Discussion</li><li>• Identify Action Items, if any</li><li>• Adjourn</li></ul> <p>Next Meeting: 14 Apr 2021</p>

## Action items

- All DG members to review sections 2 through 4 of the draft report 07 Apr 2021

Loffie Jordaan Colin Wallis John Wunderlich Richard Wilsher Resolve existing conflicts in document 06 Apr 2021

## Attachment