

# 2016-11-16 Meeting Minutes

## Date

November 16, 2016

## Attendees

Representation		Name	Attended
<b>Connected Life Innovation Groups</b>			
IRMWG	1st	<a href="#">Salvatore D'Agostino</a> (LC Secretary)	Yes
IRMWG	2nd	Bill Nelson	No
UMAWG	1st	<a href="#">Eve Maler</a>	No
UMAWG	2nd	Maciej Machulak	No
CISWG	1st	<a href="#">John Wunderlich</a>	Yes
CISWG		<a href="#">Mark Lizar</a> (LC Vice-Chair)	No
CISWG		<a href="#">Mary Hodder</a>	No
IDoTDG		<a href="#">Ingo Friese</a>	No
BSCDG		<a href="#">Thomas Hardjono</a>	Yes
BSCDG		<a href="#">Eve Maler</a>	No
DIDProDG	1st	Ian Glazer	No
DIDProDG	2nd	<a href="#">Sarah Squire</a>	No
<b>Trust Services Interoperability Groups</b>			
IAWG	1st	<a href="#">Ken Dagg</a>	Yes
IAWG	2nd	<a href="#">Andrew Hughes</a> (LC Chair)	Yes
HIAWG	1st	NON-VOTING 2016-09-07	-
eGovWG	1st	<a href="#">Rainer Hoerbe</a>	No
eGovWG	2nd	<a href="#">Keith Uber</a>	No
FIWG	1st	John Bradley	No
FIWG	2nd	Walter Forbes Hoehn	No
OTTOWG	1st	<a href="#">Michael Schwartz</a>	Yes
OTTOWG	2nd	Janusz Ulanowski	No
<b>Staff</b>			
Kantara	-	<a href="#">Colin Wallis</a>	Yes
Virtual	-	<a href="#">Shannon Taylor</a>	Yes

## Agenda and Meeting Notes

Topic	Meeting Notes
<b>Meeting Administration</b>	
Roll Call	Quorum not established.
Agenda Confirmation	The agenda was reviewed, no other topics were added by attendees.
<b>Organizational Updates</b>	

Executive Director Report and Staff Report	<p>Colin/Shannon provided organization highlights:</p> <ul style="list-style-type: none"> <li>• The <a href="#">Executive Director Report</a> for October was issued a couple of weeks ago and can be reviewed.</li> <li>• Kantara has signed a Memorandum of Understanding (MOU) with EEMA. This is an important relationship as Kantara establishes itself in Europe.</li> <li>• Board of Directors held a strategic planning meeting after IIW: <ul style="list-style-type: none"> <li>• Further discussion to occur on Mission, Membership and Activities - current state analysis &amp; future state development with respect to member value and relevance</li> <li>• Expect outputs in early 2017</li> </ul> </li> <li>• Development underway on a form before download for Kantara resources. Publications will not be closed, this allows for analytics /data.</li> <li>• The draft IPR for non-assert covenant has been received; extensive work needed to merge it with current IPR statements. Due to the difficulty of running several IPR statements, it may be advantageous it may be beneficial for the non-assert covenant to be the default for all Work groups.</li> </ul>
LC Chair Report	<ul style="list-style-type: none"> <li>• Lots of active participation and contributions</li> <li>• Working with Board of Directors and staff to align the Groups more directly to Kantara's mission &amp; make it easier to see how member contributions are valued and valuable</li> <li>• The Consent and Information Sharing WG is about to approve the Consent Receipt v1.0 spec <ul style="list-style-type: none"> <li>• Please watch for an e-ballot notification to the LC list to release this to general members for an all-member ballot</li> <li>• Goal is to have an approved v1.0 spec in January</li> </ul> </li> </ul>
Upcoming Events	<p>Kantara has several events coming up over the next few months including:</p> <ul style="list-style-type: none"> <li>• ISSE/OECD conferences were this week, Colin attended both.</li> <li>• February 2017: TIIME</li> <li>• February 2017: RSA Conference <ul style="list-style-type: none"> <li>• The session that Andrew, Eve and Mike put together was not accepted.</li> <li>• ID Pro DG submitted a session that also was not accepted.</li> </ul> </li> </ul> <p>The list of events with a Kantara presence or sponsorship: <a href="https://kantarainitiative.org/events/">https://kantarainitiative.org/events/</a> . But events and workshops need lots planning well in advance. Who can help on TIIME? EIC 2017? Sign up here to help: <a href="#">DG - Events and Workshop Planning Home</a></p> <p>Current Kantara themes: Digital ID Pro incubation, Kantara Identity &amp; Privacy Incubator Program (DHS funding for research projects), Personal Data Ecosystem collaboration</p>
<b>New Business</b>	

<p>WG/DG Updates</p> <ul style="list-style-type: none"> <li>• DIDP</li> <li>• IRM</li> <li>• UMA, UMA-DEV</li> <li>• CIS</li> <li>• IDoT</li> <li>• BSC</li> <li>• IA</li> <li>• HIA</li> <li>• eGOV</li> <li>• FI</li> <li>• OTTO</li> </ul>	<p><b>IRM WG:</b></p> <p>The final draft is expected in the next week with the review of the document, approval of the work product by the WG and submission to the LC for recommendation as a Kantara report commencing on our next regularly scheduled meeting 29 November 2016.</p> <p>The current posted draft (which is under edit primarily by WG Editor Ian Glazer and with minor addition by WG Chair Sal D'Agostino) is here <a href="https://kantarainitiative.org/confluence/download/attachments/70320307/Refining%20Design%20Principles%20v1.docx?api=v2">https://kantarainitiative.org/confluence/download/attachments/70320307/Refining%20Design%20Principles%20v1.docx?api=v2</a> for download.</p> <p>Comments can be put to the WG email list.</p> <p>The group discussed what's next with IRM once the draft document is completed. Andrew, Sal and Jim to talk offline so that a recommendation can be made to the IRM WG on best next steps after the document is complete.</p> <p><b>BSC DG:</b></p> <p>The DG has been meeting regularly (one hour twice a week). The DG has been established for four months and has begun work on writing a report. The bulk of the writing is being done by Eve and Thomas.</p> <p>A key deliverable in the report is to notate what the next steps are with this particular project/topic.</p> <p><b>CIS WG:</b></p> <ul style="list-style-type: none"> <li>• The WG is expected soon on V1.0 of the spec.</li> <li>• Meetings are continuing on the two User Managed Terms. There have been conversations about next steps in connecting user managed terms to consent receipts in terms of the overall work group.</li> </ul> <p><b>OTTO WG:</b></p> <ul style="list-style-type: none"> <li>• Leif Johansson has some ideas about the requirements that the group is exploring, overall feeling good about his comments.</li> <li>• The project with DHS that is starting will assist with practical examples.</li> <li>• Help is needed with spec writing and defining data structure. Exploration/discussion as to Internet2 further work and possibly a joint statement.</li> <li>• <b>ACTION:</b> Mike, Andrew and Colin to discuss formulating a public announcement approach for OTTO advancement. Could be just asking Internet2 for bullets.</li> <li>• Noted that Internet2 has a global summit in April; OTTO should consider submitting a session for this event.</li> </ul> <p><b>DID Pro DG:</b></p> <ul style="list-style-type: none"> <li>• Leadership elected: Chair: Ian Glazer; Vice-Chair: Sarah Squire; Secretary: Andrew Hughes.</li> <li>• Project teams formed with leaders for each team: Membership Services, Body of Knowledge, Governance, and Code of Conduct.</li> <li>• Targeting outputs of these groups in public by the RSA Conference.</li> </ul> <p><b>IA WG:</b></p> <ul style="list-style-type: none"> <li>• Developing comments for NIST 8149.</li> <li>• Discussing impact of NIST 80063-3 on the Kantara IAF, waiting to see what NIST releases. There is a likelihood of a funding request.</li> <li>• The contract to provide the descriptive text that prefaces the SAC in the IAF has been awarded to a joint team of Richard Wilshire and Ken Dagg. Work has begun and will continue in the new year.</li> </ul> <p><b>Legal sub group of UMA:</b></p> <ul style="list-style-type: none"> <li>• Attention legal eagles and closet lawyers! There have been some really good conversation in this group and on account of that some directed funding support has emerged to develop those conversations into a tangible valuable deliverable. As soon as Eve can release details, she will.</li> </ul> <p><b>eGov WG:</b></p> <ul style="list-style-type: none"> <li>• The group is preparing a discovery project to locate and analyse Government identity schemes recently introduced, in operation, or recently closed. eGov Chair Rainer, led a similar project around 5 years ago and the comparison between then and now should add significant value to the community's understanding of this sector of the community. If you can point the eGov folks to links to research papers, reports or similar data assets please email <a href="mailto:staff@kantarainitiative.org">staff@kantarainitiative.org</a>.</li> </ul>
<p>Launching WG/DG Discussion</p>	<p>Not pushing new ones at this point, there are a couple of new ideas in the works on:</p> <ul style="list-style-type: none"> <li>• Personal Data</li> <li>• CIS WG will likely shut down and launch under a new name.</li> </ul>
<p><b>Long-running Topics</b></p>	
<p>Action Items Review</p>	<p>Review <a href="#">action items</a></p>
<p>Contributor IPR</p>	<p>See status as noted above.</p>

Tips and Tricks	<p>Continued conversation on group and conversation management tips and recommendations.</p> <ul style="list-style-type: none"> <li>• Seeking a tutorial on how to use github to do collaborative document editing</li> </ul>
Kantara Policy Audit	
2017 Project Funding	<p>No project funding requests have been received to date. It is likely that UMA Dev and IAWG will be sending in requests.</p>
Document repo /Publications Library	<p>Work in progress.</p>
AOB	<p>Open Discussion</p> <ul style="list-style-type: none"> <li>• Discussion regarding path forward for Confluence as Kantara Europe starts up.</li> </ul>