

2018-12-05 Meeting notes DRAFT

Date

2018-12-05

Status of Minutes

DRAFT

Approved at: <<Insert link to minutes showing approval>>

Agenda

1. Call to order
 - a. Roll Call & Determination of quorum status
 - b. Reminder about the Group Participation Agreement
 - c. Agenda bashing
 - d. Kantara Organization updates
2. Introductions
3. Discuss the discussion group
 - a. Goals, approach, desired outcomes (Charter material)
 - b. Terminology page
 - c. Use case template page
 - d. Call for Vice-Chair, Secretary nominations
4. Discuss DG Schedule
5. Standing agenda items
 - a. Schedule status updates
 - b. Contributions status updates
 - c. Writing teams status updates
6. All Other Business (AOB)
7. Adjourn

Attendees

Link to the full [Participant Roster](#)

Voting Participants

Participants	Attended
Dagg, Ken	Yes
Harkema, JJ	Yes
Hapner, Mark	Yes
Hughes, Andrew (Chair)	Yes
Pasquale, Jim	Regrets
Shorter, Scott	Yes
WILSHER, Richard	Yes

Non-Voting Participants

- Catherine Schulten
- Cristof Fleurus
- Colin Wallis
- Kaliya Young

Regrets

Quorum Status

Meeting was quorate

Voting participants

[Participant Roster](#) - Quorum is 4 of 7 as of 2018-11-28

Discussion Items

Time	Item	Who	Notes
5 min	<ul style="list-style-type: none">• Call to order• GPA reminder• Roll call• Agenda bashing• Organization updates	Chair	<ul style="list-style-type: none">• Meeting was called to order and the roll was called• Please ensure that you sign the Group Participation Agreement • Please review these blogs offline for current status on Kantara and all the DG/WG:<ul style="list-style-type: none">• 2018: November• Work + Discussion Group Activity
	Introductions	All	Welcome!
	Discuss the discussion group <ol style="list-style-type: none">a. Goals, approach, desired outcomes (Charter material)b. Terminology pagec. Use case template page	Chair	<ul style="list-style-type: none">• Proposed Charter draft• Notes on ISO terminology• Use Case style and instructions <p>Discussion points:</p> <ul style="list-style-type: none">• Note that 'bound' is a very deep discussion on its own• The use cases are not restricted to cover only person entities - IoT devices can be included• Look at FIDO Attestation as a source for a use case for IoT
	Discuss DG Schedule	Chair	<div style="border: 1px solid black; padding: 5px; width: fit-content;">Team Calendars</div>
	AOB	Chair	
	Adjourn	Chair	<p>Next DG meeting Wednesday, December 12, 2018 11:00 Pacific Standard Time / 14:00 Eastern Standard Time / 19:00 GMT</p> <p>https://global.gotomeeting.com/join/132339365</p>