

# 2018-12-19 Meeting notes DRAFT

## Date

2018-12-19

## Status of Minutes

DRAFT

Approved at: <<Insert link to minutes showing approval>>

## Agenda

1. Call to order
  - a. Roll Call & Determination of quorum status
  - b. Reminder about the Group Participation Agreement
  - c. Agenda bashing
  - d. Kantara Organization updates
2. Introductions
3. Discuss the discussion group
  - a. Goals, approach, desired outcomes (Charter material)
  - b. Terminology page
  - c. Use case template page
  - d. Call for Vice-Chair, Secretary nominations
4. Discuss DG Schedule
5. Standing agenda items
  - a. Schedule status updates
  - b. Contributions status updates
  - c. Writing teams status updates
6. All Other Business (AOB)
7. Adjourn

## Attendees

Link to the full [Participant Roster](#)

## Voting Participants

fParticipants	Attended
Callahan, John	Yes
Dagg, Ken	
Harkema, JJ	Yes
Hapner, Mark	Yes
Hughes, Andrew (Chair)	Yes
Pasquale, Jim	
Shorter, Scott	Yes
Skyberg, David	Yes
WILSHER, Richard	Yes

## Non-Voting Participants

- Stuart Young
- Joe Andrieu

## Regrets

# Quorum Status

Meeting was <<<>>> quorate

# Voting participants

[Participant Roster](#) - Quorum is 5 of 9 as of 2018-12-18

# Discussion Items

Time	Item	Who	Notes
5 min	<ul style="list-style-type: none"> <li>Call to order</li> <li>GPA reminder</li> <li>Roll call</li> <li>Agenda bashing</li> <li>Organization updates</li> </ul>	Chair	<ul style="list-style-type: none"> <li>Meeting was called to order and the roll was called</li> <li>Please ensure that you sign the <a href="#">Group Participation Agreement</a></li> </ul> <ul style="list-style-type: none"> <li>Please review these blogs offline for current status on Kantara and all the DG/WG:               <ul style="list-style-type: none"> <li><a href="#">2018: November</a></li> <li><a href="#">Work + Discussion Group Activity</a></li> </ul> </li> </ul>
	Introductions	All	Welcome!
	Discuss the discussion group <ol style="list-style-type: none"> <li>Goals, approach, desired outcomes (Charter material)</li> <li>Terminology page</li> <li>Use case template page</li> </ol>	Chair	<ul style="list-style-type: none"> <li><a href="#">Proposed Charter draft</a></li> <li><a href="#">Notes on ISO terminology</a></li> <li><a href="#">Use Case style and instructions</a></li> </ul> <p>Discussion on terminology:</p> <ul style="list-style-type: none"> <li>Comment that "Identity" is a circular reference - 'related to' implies that the 'entity' is already known - there is inconsistency</li> </ul> <p>Discussion on approach to collect material:</p> <ul style="list-style-type: none"> <li>We will run out time if we duplicate effort by having everyone go get essentially identical material from their sources - how to avoid this?</li> <li>Suggestion that we quickly post use case titles and maybe abstract to the wiki as a first step, then coordinate if we see obvious duplication</li> <li>Andrew is working with Government of Canada to list use cases from their repository - they are actively contributing, just need to sort out details.</li> <li>John:               <ul style="list-style-type: none"> <li>Would like to look at Aadhaar use case - combination of biometric and demographic and central database comparison (reach out to Vishal Gupta from IIW/RWOT participation ; also look at Andrew's ITU-T report on strong authentication use cases)</li> <li>"The RENIEC system is used in Peru for bank KYC IDV (see attached paper). In Mexico, the INE (a voting database with biometrics) has been expanded for use by bank KYC/AML purposes. In some of the IDV draft uses cases, I will refer to these (as exemplars) because they are biometric-driven (fingerprints)."</li> </ul> </li> <li>Andrew:               <ul style="list-style-type: none"> <li>Andrew to look into Alipay/ IFAA eKYC</li> </ul> </li> <li>Joe:               <ul style="list-style-type: none"> <li>Will look at the DID and Verifiable Credentials Use cases to see which ones would be suitable for contribution</li> <li>Look at Joram use case too</li> <li>Will consider how the ISO definition maps to other definitions of ID Assurance, and if appropriate will contribute commentary for the report.</li> </ul> </li> <li>Mark:               <ul style="list-style-type: none"> <li>what about PayPal? After the call Andrew started to track down connections to Jeff Hodges - will report back.</li> </ul> </li> </ul>
	Schedule updates <ul style="list-style-type: none"> <li>Status</li> <li>Issues</li> <li>Next period plan</li> </ul>	Chair	<div style="border: 1px solid black; padding: 5px;">Team Calendars</div>

	<p>Contributions updates</p> <ul style="list-style-type: none"><li>• Status</li><li>• Issues</li><li>• Next period plan</li></ul>	Chair	<p><a href="#">Use Case Contributions</a></p> <ul style="list-style-type: none"><li>• Catherine continuing to refine UC01 and UC02</li><li>• Andrew has discussed Financial Institution use cases with a few FIs</li><li>• Andrew has discussed available use cases with Government of Canada (includes Federal, Provincial, Territorial governments)</li><li>• Looking for use cases from lightly- or indirectly-regulated sectors<ul style="list-style-type: none"><li>• Looking for "sharing economy" use cases</li><li>• Looking for "blockchain" use cases</li><li>• Looking for "retail" use cases</li></ul></li></ul>
	<p>Writing teams updates</p> <ul style="list-style-type: none"><li>• Status</li><li>• Issues</li><li>• Next period plan</li></ul>	Chair	