

# DRAFT 2020-01-08 Meeting notes

## Date

2020-01-08

## Status of Minutes

DRAFT

Approved at: <<Insert link to minutes showing approval>>

## Agenda

1. Call to order
  - a. Roll Call & Determination of quorum status
  - b. Agenda bashing
  - c. Kantara Organization updates
2. WG Motions
3. Discussion / Presentations
4. Upcoming conferences and events
5. All Other Business (AOB)
6. Adjourn

## Attendees

### Voting

- Jim Pasquale

### Non-Voting

- James Aschberger
- Lisa LeVasseur

### Regrets:

- Andrew Hughes

## Quorum Status

The meeting was not quorate

## Voting participants

[Participant roster \(CMS\)](#) - Quorum is 3 of 5 as of 2018-04-02

(Voting status: Marco Venuti, Jim Pasquale, Andrew Hughes, James Aschberger, John Wunderlich, Kate Downing)

## Discussion Items

Time	Item	Who	Notes
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min	<ul style="list-style-type: none"> <li>• Call to order</li> <li>• Roll call</li> <li>• Agenda bashing</li> <li>• Organization updates</li> </ul>	Chair	<ul style="list-style-type: none"> <li>• Meeting was called to order and the roll was called</li> <li>• Please ensure that you sign the <a href="#">Group Participation Agreement</a></li> <li>• During the course of the meeting to take sparse notes, noting these key things: <ul style="list-style-type: none"> <li>a. Open Critical Question</li> <li>b. New Action items and owners</li> <li>c. Key Agreements by the team</li> <li>d. Answers to Critical Questions (if none when? assign a deadline)</li> </ul> </li> <li>• Please review these blogs offline for current status on Kantara and all the DG/WG: <ul style="list-style-type: none"> <li>• <a href="#">2019: August</a></li> <li>• <a href="#">Work + Discussion Group Activity</a></li> </ul> </li> </ul>
min	WG Motions A Quorum required	Chair	<p>Motion to ...</p> <p>Moved by:</p> <p>Seconded:</p> <p>Discussion:</p> <p>Result:</p>
min	Introductions	All	Welcome!
min	WG	All	<p>Recruiting efforts of Business Managers and Attorneys towards the new Charter</p> <ul style="list-style-type: none"> <li>• Lisa suggests we move forward with a Tiger team to begin to compile Common or Recommended Consent Practices <ul style="list-style-type: none"> <li>• What service or platform should be used.</li> <li>• Review and include Beyond Consent</li> <li>• Develop a chart between legal and technical terms used around consent</li> </ul> </li> </ul> <p><b>01/08 Call discussions:</b></p> <ul style="list-style-type: none"> <li>• Talk about the idea of moving the group towards ISI as a project team and the rationale to do so. <ul style="list-style-type: none"> <li>• Make this WG a specific project under ISI with the following goals <ul style="list-style-type: none"> <li>• Interact across different Wg outside Kantara around best practices <ul style="list-style-type: none"> <li>• Internally and externally example Me2B vendor guidelines and harms</li> </ul> </li> <li>• Share the projects results through a conclusive report around consent/Permission/Agreement and Contract</li> </ul> </li> <li>• Discussion around ideas of the ISI WG structure <ul style="list-style-type: none"> <li>• Motion for nominating Leadership roles, Chair, Co-Chairs, etc..</li> <li>• Projects <ul style="list-style-type: none"> <li>• Consent Receipt (v.Next) beyond CR1.1</li> <li>• Information Sharing</li> <li>• Personal Data Records AKA Shoebox</li> <li>• CMS ???</li> </ul> </li> <li>• Project team leaders <ul style="list-style-type: none"> <li>• roles and responsibilities</li> <li>• reporting process to the main group, when and how by whom? (Project Team Leaders??)</li> <li>• Allow them to meet and use systems best fitting their needs and comfort zones</li> </ul> </li> </ul> </li> </ul> </li></ul>
min	Upcoming conferences and events	Chair	Events that Kantara will have an active role: <a href="https://kantarainitiative.org/events/">https://kantarainitiative.org/events/</a>
min	AOB	Chair	ACTIONS:
	Adjourn	Chair	<p><b>Next WG meeting Wednesday, 2020-01-22, 2019 10:00 Eastern Daylight Time / 14:00 GMT</b></p> <p><a href="https://global.gotomeeting.com/join/276734989">https://global.gotomeeting.com/join/276734989</a></p>