

# DRAFT 2018-05-30 Meeting notes

## Date

2018-05-30

## Status of Minutes

DRAFT

Approved at: [DRAFT 2018-06-13 Meeting notes](#)

## Agenda

1. Call to order
  - a. Roll Call & Determination of quorum status
  - b. Agenda bashing
  - c. Kantara Organization updates
2. WG Motions
  - a. Motion to approve [DRAFT 2018-04-04 Meeting notes](#) and [DRAFT 2018-05-02 Meeting notes](#)
3. Discussion of initial Table of Contents - Corné
4. Upcoming conferences and events
5. All Other Business (AOB)
6. Adjourn

## Attendees

### Voting

- Corné van Rooij, Andrew Hughes, Jim Pasquale,

### Non-Voting

- Chris Olsen, David Turner, Ken Klingenstein, Colin Wallis

### Regrets

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## Quorum Status

Meeting was <<>> quorate

## Voting participants

[Participant roster \(CMS\)](#) - Quorum is 4 of 6 as of 2018-04-02

(Voting status: Corné van Rooij, Jim Pasquale, Andrew Hughes, Tony Fish, Pushpalanka Jayawardhana, John Wunderlich)

## Discussion Items

Time	Item	Who	Notes
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5 min	<ul style="list-style-type: none"> <li>• Call to order</li> <li>• Roll call</li> <li>• Agenda bashing</li> <li>• Organization updates</li> </ul>	Chair	<ul style="list-style-type: none"> <li>• Meeting was called to order and the roll was called</li> <li>• Please ensure that you sign the <a href="#">Group Participation Agreement</a></li> <li>• Please review these blogs offline for current status on Kantara and all the DG/WG: <ul style="list-style-type: none"> <li>• <a href="#">2018: April</a></li> <li>• <a href="#">Working + Discussion Group Activity</a></li> </ul> </li> </ul>
5 min	WG Motions Quorum required	Chair	<p><b>Meeting was not quorate at the time of motion-making - deferred</b></p> <p><b>Motion to approve <a href="#">DRAFT 2018-04-04 Meeting notes</a> and <a href="#">DRAFT 2018-05-02 Meeting notes</a></b></p> <p>Moved by:</p> <p>Seconded:</p> <p>Result:</p>
5 min	Introductions	All	
15 min	Interview style to collect information	Corné	<ul style="list-style-type: none"> <li>• Corné introduced the idea of using interviews to collect practices from organizations <ul style="list-style-type: none"> <li>• Use several viewpoints: Consumer (UI/UX); data controller (lifecycle, system interactions, auditability)</li> </ul> </li> <li>• There will be an interaction diagram to help structure the discussions</li> </ul>
30 min	Discussion on document drafting	Corné	<p>The draft is <a href="#">in a Google doc</a> - feel free to comment - Chairs and Editor will control acceptance of material.</p> <ul style="list-style-type: none"> <li>• Ken suggests prioritizing topics that are not well defined - <ul style="list-style-type: none"> <li>• e.g. the Facebook/Google coarse grained authorization/consent - it is not fine-grained</li> <li>• gathering informed content that makes for effective decisions</li> <li>• explaining the minimum attribute set that is required for application function</li> </ul> </li> <li>• The origins of the document and target audience has been for small-medium enterprises - to help them with a 'known-good' set of practices to follow</li> <li>• Also, should change the name to 'Common Practices'</li> </ul>
5 min	Upcoming conferences and events	Andrew	Events that Kantara will have an active role: <a href="https://kantarainitiative.org/events/">https://kantarainitiative.org/events/</a>
5 min	AOB	Chair	<ul style="list-style-type: none"> <li>• myData conference Helsinki - the proposal to the Interoperability track has been accepted - contact Jim at digi.me to get in on the demo</li> <li>• Jim notes: <ul style="list-style-type: none"> <li>• MEF has replied and is setting up a call to discuss some kind of cross-participation</li> <li>• IAPP is willing to post new articles on their best practices blog</li> </ul> </li> <li>• Corné is discussing with KNAB, Roche, DFDS to ask them to present here</li> <li>• Jim <ul style="list-style-type: none"> <li>• Personal Data Trade Association - NY/USA based non-profit - did a 2017 'Personal data week'</li> <li>• Propose to do a hackathon in September at their Personal data week</li> <li>• Cornell has a degree program with projects backed by venture capital - this might be a catalyst for adoption</li> </ul> </li> </ul>
	Adjourn	Chair	<b>Next WG meeting Wednesday, June 13, 2018 10:00 Eastern Daylight Time / 15:00 BST</b>

## Action Items

Status	Action	Assigned to	Due Date

