

IAWG Meeting Minutes 2013-09-19

Kantara Initiative Identity Assurance WG Teleconference

[Date and Time](#) | [Agenda](#) | [Attendees](#) | [Minutes Approval](#) | [Action Item Review](#) | [Staff Updates](#) | [Discussion](#) | [AOB](#) | [Action Items](#) | [Attachments](#) | [Next Meeting](#)



Meeting Minutes - IAWG approval on September 26, 2013

Date and Time

- **Date:** Thursday, 19 September 2013
- **Time:** 07:00 PT | 10:00 ET | 14:00 UTC ([time chart](#))
- United States Toll +1 (805) 309-2350
Alternate Toll +1 (714) 551-9842
- **Skype:** +9905100000481
 - Conference ID: 613-2898
- [International Dial-In Numbers](#)

Agenda

1. Administration:
 - a. Roll Call
 - b. Agenda Confirmation
 - c. Minutes approval: [IAWG Meeting Minutes 2013-09-12](#)
 - d. Action Item Review
 - e. Staff reports and updates
 - f. LC reports and updates
 - g. Call for Tweet-worthy items to feed (@KantaraNews or #kantara)
2. Discussion
 - a. Charter Refresh Finalization (*continuation*)
 - b. Glossary Update - Comments and Feedback
 - c. Resilient Networks sub-group status update
 - d. 800-63 - IAF SAC Mapping work - status and target dates
 - e. Status update on plans for 'plain language' IAF
3. AOB
 - a. How do we want to record interpretation?
4. Adjourn

Attendees

[Link to IAWG Roster](#)

As of 1 July 2013, quorum is 5 of 9



Meeting was quorate

Voting

- Myisha Frazier-McElveen (C)
- Andrew Hughes (S)
- Matt Thompson
- Scott Shorter
- Rich Furr (V-C)

Non-Voting

- Ken Dagg

Staff

- Joni Brennan

Apologies

- Richard Wilsher

Notes & Minutes

Administration

Minutes Approval

[IAWG Meeting Minutes 2013-09-12](#)

Motion to approve minutes of 2013/9/12: Rich Furr

Seconded: Matt Thompson

Discussion: None

Motion Passed

Action Item Review

See running table below

Staff Updates

- [Director's Corner](#) Link

LC Updates

- None this cycle

Participant updates

- NSTIC Pilot Grants Awarded!
 - TroopID / ID.me has won a 2-year NSTIC pilot grant <http://www.prweb.com/releases/2013/9/prweb11135268.htm>

Discussion

Charter Refresh

- Email comments from Richard Wilsher, Rich Furr
- Discussed how to add references to "Privacy" aspects in the doc
- Discussion about "Proposers" section - the initial ones are important (since this is not a group re-formation, but a charter refresh)
 - **ACTION:** Refer to LC for discussion: do we want brand new proposers every revision? a record of the Chair/Vice at the time of the revision? or other?
- Discussed Richard Wilsher's comment about deleting the 'out of scope' section
 - the specific items are valuable for clarity
- Discussed Leadership section - should there be two vice chairs?
 - Ideally yes - tech and policy - but hard to fill the roles.
 - Might want to represent the Stakeholder types (CSP, IDP, RP, etc) specifically

Glossary Update Feedback

- call for comments is on the list
- Please submit comments for discussion on next week's call

Resilient Networks Sub-Group Status

- Kantara is part of the Resilient Networks NSTIC Pilot Grant to develop criteria for the Resilient Trust Network
- Their Trust Framework is similar but different from the FICAM model
 - Need to understand the gaps
- A Resilient Networks expert has been assigned and learning the IAF
- Will be a sub-team of IAWG
- The work will come back into the IAWG for incorporation

800-63-2 -> IAF Mapping Status

- No timeline information at this time

AOB

How to document 'interpretation' of IAF items

- There is a range of options for dealing with 'interpretation' or 'guidance' or 'bulletins'
- The final disposition of almost all guidance should end up in the IAF
 - Suggestion made for an 'FAQ' structure to capture mid-cycle guidance
- **ACTION:** submit discussion list item to Ticket system for formal disposition

Action Items

Item #	Description	Assigned to	Est. Completion	Status
2013-06-06-005	IAWG-NIST F2F in DC area to discuss approach and feedback on 800-63 v IAF analysis approach (2013-Aug-1): Comment that perhaps ICAM should be invited as well.	Staff / IAWG Leads	TBD	Not started
2013-06-13-001	Chair to discuss with Exec. Director the need for a Content Management System analysis and potential tool for IAF/SAC & funding options <ul style="list-style-type: none"> ▪ (2013-Jun-20): Discussion occurred; vision has been always to have a CMS - possibly a database with online self-serve document generation capability (in whichever output format is needed); team will be needed to draw up a wireframe and requirements for a custom developed tool ▪ (2013-Jun-27): Call for lead is required. Myisha to send a call to list for volunteer lead. ▪ (2013-Aug-29): Call for lead has been put to the Quarterly Status report - will be distributed from there ▪ (2013-Sep-12): No progress 	Myisha Frasier-McElveen	September 2013	In progress
2013-06-13-002	Glossary updates underway. Next draft should be available in 4 weeks <ul style="list-style-type: none"> • (11July2013): Defer item to future meeting • (1Aug2013): No comments on new additions received yet - reminder sent to sub-group. • (29Aug2013): Working through comments now. Aiming for distribution prior to next call. • (5Sep2013): A few comments remain outstanding. • (12Sep2013): Glossary draft has been distributed for IAWG comments and feedback. • (19Sep2013): Repeated call for comments. Finalization of draft text scheduled for next call. 	Ken Dagg	Updated:26 Sept 2013	In Progress
2013-08-1-002	Forward Ticket items that have been resolved to correct lists for next action. <ul style="list-style-type: none"> • (29Aug2013): Sent request to Staff to clarify process. • (12Sep2013): Staff to discuss process for updates internally. 	Andrew Hughes	8 August 2013	In Progress
2013-09-12-001	Charter redraft work item <ul style="list-style-type: none"> • (12Sep2013): Andrew to continue to update draft charter text based on comments and feedback from IAWG participants • (19Sep2013): This round complete. 	Andrew Hughes	19 September 2013	CLOSED
2013-09-12-002	Status update on Resilient Networks work item <ul style="list-style-type: none"> • (12Sep2013): Waiting for information • (19Sep2013): See meeting minutes. Closed. 	Myisha Frasier-McElveen	19 September 2013	CLOSED
2013-09-19-001	Refer to LC for discussion: <ul style="list-style-type: none"> • Discussion about "Proposers" section - the initial ones are important (since this is not a group re-formation, but a charter refresh) • Refer to LC for discussion: do we want brand new proposers every revision? a record of the Chair/Vice at the time of the revision? or other? 	Myisha Frasier-McElveen	25 September 2013	In Progress
2013-09-19	Submit discussion thread about interpretation of credential "disable" term to the Ticket system for formal disposition.	Andrew Hughes	26 September 2013	In Progress

Recently Closed Action Items

Item #	Description	Assigned to	Est. Completion	Status

Attachments

Next Meeting

- **Date:** Thursday, 26 September 2013
- **Time:** 07:00 PT | 10:00 ET | 15:00 UTC ([time chart](#))
- United States Toll +1 (805) 309-2350
Alternate Toll +1 (714) 551-9842
Skype: +9905100000481
 - Conference ID: 613-2898
- [International Dial-In Numbers](#)