

DRAFT 2018-03-21 Meeting notes

Date

2018-03-21

Status of Minutes

DRAFT

Approved at: <<Insert link to minutes showing approval>>

Agenda

1. Call to order
 - a. Roll Call & Determination of quorum status
 - b. Agenda bashing
 - c. Kantara Organization updates
2. WG Motions
 - a. Motion to approve [2018-03-15 Meeting notes \(CR\)](#)
 - b. Motion to approve [DRAFT 2018-02-21 Meeting Notes Consent Management Solutions WG](#)
 - c. Motion to approve Draft [Charter \(CMS\)](#)
 - d. Motion to elect WG Chair and Vice-Chair
3. Demonstration/Walkthrough of Notice and Consent flows
 - a. iWelcome
 - b. digi.me
4. Upcoming conferences and events
5. All Other Business (AOB)
6. Adjourn

Attendees

Voting

- Corné van Rooij
- Julian Ranger
- Jim Pasquale
- Andrew Hughes
- Pushpalanka Jayawardhana

Non-Voting

- Joss Langford
- Chris Olsen
- Martin Sandren (Nixu)
- Ken Klingenstein
- Brad Arlen
- David Turner
- James Willett
- Tom Jones
- Sal D'Agostino
- Crt Ahlin
- Mircea

Regrets

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Quorum Status

Meeting was quorate

Voting participants

[Participant roster \(CMS\)](#) - Quorum is 5 of 9 as of 2018-03-07

(Voting status: Corné van Rooij, Jim Pasquale, Julian Ranger, Andrew Hughes, Mark Hapner, Tony Fish, Pushpalanka Jayawardhana, Mark Lizar, John Wunderlich)

Discussion Items

Time	Item	Who	Notes
5 min	<ul style="list-style-type: none"> Call to order Roll call Agenda bashing Organization updates 	Chair	<ul style="list-style-type: none"> Meeting was called to order and the roll was called Please ensure that you sign the Group Participation Agreement <ul style="list-style-type: none"> Please review these blogs offline for current status on Kantara and all the DG/WG: <ul style="list-style-type: none"> Director's Corner Working + Discussion Group Activity
5 min	WG Motions Quorum required	Chair	<p>Motion to approve DRAFT 2018-03-21 Meeting notes</p> <p>Moved by:</p> <p>Seconded:</p> <p>Result:</p> <p>Motion to approve DRAFT 2018-02-21 Meeting Notes Consent Management Solutions WG</p> <p>Moved by:</p> <p>Seconded:</p> <p>Result:</p> <p>Motion to approve and adopt the Draft WG Charter (CMS)</p> <p>Moved by: Julian Ranger</p> <p>Seconded: Corné van Rooij</p> <p>Result: Motion carried</p> <p>Motion to elect Corné van Rooij as WG Chair and Jim Pasquale as WG Vice-Chair</p> <p>Moved by: Julian Ranger</p> <p>Seconded: Pushpalanka Jayawardhana</p> <p>Result: Motion carried</p>
5 min	Introductions	All	

40 min	Notice and Consent flows - walkthrough	Corné and Jim	<p>Demonstration of iWelcome and digi.me product flows</p> <ul style="list-style-type: none"> • Andrew requested to start recording the meeting to capture the demonstrations. No objections raised. • Jim Pasquale of digi.me presented the digi.me Consent Access flows <ul style="list-style-type: none"> • Jim noted that he is presenting beta software, so please do not capture and share any screen shots of the software • Corné presented the iWelcome demo <ul style="list-style-type: none"> • Showed the component diagram of the core engine • Showed an example customer journey • Q: This showed fine-grained consents - other apps show coarse-grained. Which is better? A: The trend is to start at coarse and move to fine as needed. • Q: Data minimization pushes towards fine-grained consent approach. A: In GDPR - the requirement is to be unambiguous, etc. which drives towards fine-grained. But it does not restrict how this is achieved. Only coarse-grained is not OK - but progressive granularity is OK. • Q: One-layer versus two-layer notice/consents approach (also seen in the ISO work) - needs further discussion • Q: Revocation - is there a global revocation feature or a 'suspend processing' feature? A: There is not really a Pause /Suspend - interesting idea... Jim notes that 'pause' and fine-grained consent control is available in digi.me <ul style="list-style-type: none"> • NOTE: Should allow the individual to obtain a copy of the Consent Receipts - to allow cross-domain sharing and parsing of consents and processing instructions/restrictions • Q: Is there a Processing Purposes schema? A: Yes - for next call • Ken Klingenstein would like to demonstrate their Privacy Manager <ul style="list-style-type: none"> • NOTE: Wants to dig into Purposes more • NOTE: Wants to compare Consent APIs too • Q: Where are the consent records stored in the infrastructure? A: In the iWelcome infrastructure, not the client's - an API-enabled central store. <ul style="list-style-type: none"> • Ken: in their enterprise version they can force a re-consent action for all users. Corné: can do this for Privacy policy or Terms of service (but this is not the type of consent mentioned in GDPR). • Q: How are modifications to consent handled - are records modified or new records created? A: iWelcome writes a new consent record for each consent interaction.
5 min	Upcoming conferences and events	Andrew	Events that Kantara will have an active role: https://kantarainitiative.org/events/
5 min	AOB	Chair	Joss: MyDate conference: interoperability track - last week of August - The WG to submit a proposal by 30 April
	Adjourn	Chair	Next WG meeting Wednesday, April 4, 2018 14:00 UTC / 15:00 BST / 10:00 EDT

Action Items

Status	Action	Assigned to	Due Date
	Look at iWelcome Processing Purposes schema on next call	Andrew	
	Joss would like to talk about COEL standard and how it relates to Consent Receipts/Management	Joss Langford	
	Ken would like to present their Privacy Manager	Ken Klingenstein	