

IAWG Meeting Minutes 2013-09-5

Kantara Initiative Identity Assurance WG Teleconference

[Date and Time](#) | [Agenda](#) | [Attendees](#) | [Minutes Approval](#) | [Action Item Review](#) | [Staff Updates](#) | [Discussion](#) | [AOB](#) | [Action Items](#) | [Attachments](#) | [Next Meeting](#)



Meeting Minutes - IAWG approved on 12 September 2013

Date and Time

- **Date:** Thursday, 5 September 2013
- **Time:** 07:00 PT | 10:00 ET | 14:00 UTC ([time chart](#))
- United States Toll +1 (805) 309-2350
Alternate Toll +1 (714) 551-9842
- **Skype:** +9905100000481
 - Conference ID: 613-2898
- [International Dial-In Numbers](#)

Agenda

1. Administration:
 - a. Roll Call
 - b. Agenda Confirmation
 - c. Minutes approval: [IAWG Meeting Minutes 2013-08-29](#)
 - d. Action Item Review
 - e. Staff reports and updates
 - f. LC reports and updates
 - g. Call for Tweet-worthy items to feed (@KantaraNews or #kantara)
2. Discussion
 - a. Charter Refresh (*continuation*)
 - b. Status update: Glossary
 - c. Status update: Resilient Networks
3. AOB
 - a.
4. Adjourn

Attendees

[Link to IAWG Roster](#)

As of 1 July 2013, quorum is 5 of 9



Meeting achieved quorum

Voting

- Myisha Frazier-McElveen (C)
- Rich Furr (V-C)
- Andrew Hughes (S)
- Bill Braithwaite
- Matt Thompson
- Scott Shorter

Non-Voting

- Ken Dagg
- Anna Slomovic

Staff

- None

Apologies

- Cathy Tilton

Notes & Minutes

Administration

Minutes Approval

[IAWG Meeting Minutes 2013-08-29](#)

Motion to approve minutes of 2013/08/29: Rich Furr
Seconded: Scott Shorter
Discussion: None
Motion Passed

Action Item Review

See running table below

Staff Updates

- [Director's Corner](#) Link

LC Updates

- None this cycle

Participant updates

- None at this time

Discussion

Charter Refresh

The current working version of the Value statement is:

"Kantara exists to develop and/or operate rules for operators of online services, enabling verification of the trust layer providing high-value, privacy-preserving identity and access."

From the August 29 2013 call:

Chair called for topics needing coverage in the Charter:

- Need to include roles and responsibilities division between ARB and IAWG and LC for the IAF processes
 - Where does execution of processes for certification of credential providers live?
 - Joni planning a "Leadership deck" to help chairs to understand processes and their execution
 - Many of these processes are already defined in the Kantara Operating Procedures
- Need to reflect the firming up of the distinction between Kantara's Service Operations versus Kantara's Innovation divisions
- IAWG should be confirmed as the Subject Matter Expert pool that the ARB can draw on
- ARB is the operational arm of the IAF
- ARB is not refreshing their charter at this time
- Stronger language needed in charter to keep IAF documents up to date
 - Difficult to keep document set current due to the nature of the documents. Focus in necessarily on the SAC.
 - Need to focus on low barriers to adoption and consumability by entities wishing to seek Approval - should not have to rely on experts to do basic interpretation of documents
- Further discussion needed to examine current IAF document set structure, areas needing refresh and perhaps extraction of non-core information.

Discussion 5 September 2013:

These bullets are instructions to the draft charter editor - they will be reflected in the working copy at [2013 IAWG Charter Refresh - Fall 2013 - markup working draft](#)

- Align the draft charter text with the text in the glossary
- The 'communication' bullet is for the purposes of evolving the IAF; include an outreach and communication part
 - "Understanding the requirements of the marketplace and informing and influencing the marketplace"
- Determine equivalence of other TF schemes to the IAF; validate profiles that accommodate the other TF schemes;
- Include 'sector and trade association' in the list
- Discussion of 'value added' by the existence of IAWG
 - the IAWG adds value by keeping the IAF current and responsive to the marketplace requirements - ensures that the certifications are usable and meaningful for inter-party transaction
- Need text describing the fact of multiple TF Schemes - the value add is the IAF - it brings together different TF schemes and multiple certifications

- It is really the current "value statement" but in the IAWG terms and context
- Need to state why we are unique, embedded, hard to copy
- Myisha to tackle this statement
- "The methods by which participants trust each other"
- Scope
 - in terms of roles and responsibilities in Kantara
 - support Kantara to foster adoption
 - subject area coverage
 - action and presence in the marketplace - do we exert our presence 'out there' - speaking on behalf of
 - marketplace interaction - inbound requirements vs outbound
 - services offered?
 - maybe: subject matter experts as it relates to the IAF - to other WGs - this might be roles and responsibilities
 - Support to KI business development in understanding IAF
 - analysis of equivalency
 - verification/validation of profiles
 - Customers
 - The LC and the Board (includes sub-committees)
 - Board
 - IAWG represents the board to other TFPs (the other TFPs are not our customer)
- Liaison

Status update: Glossary

See action items list.

Status update: Resilient Networks

- No information available at this time.

AOB

Action Items

Item #	Description	Assigned to	Est. Completion	Status
2013-06-06-005	IAWG-NIST F2F in DC area to discuss approach and feedback on 800-63 v IAF analysis approach (2013-Aug-1): Comment that perhaps ICAM should be invited as well.	Staff / IAWG Leads	TBD	Not started
2013-06-13-001	Chair to discuss with Exec. Director the need for a Content Management System analysis and potential tool for IAF/SAC & funding options <ul style="list-style-type: none"> ▪ (2013-Jun-20): Discussion occurred; vision has been always to have a CMS - possibly a database with online self-serve document generation capability (in whichever output format is needed); team will be needed to draw up a wireframe and requirements for a custom developed tool ▪ (2013-Jun-27): Call for lead is required. Myisha to send a call to list for volunteer lead. ▪ (2013-Aug-29): Call for lead has been put to the Quarterly Status report - will be distributed from there 	Myisha	September 2013	In progress
2013-06-13-002	Glossary updates underway. Next draft should be available in 4 weeks (11July2013): Defer item to future meeting (1Aug2013): No comments on new additions received yet - reminder sent to sub-group. (29Aug2013): Working through comments now. Aiming for distribution prior to next call. (5Sep2013): A few comments remain outstanding.	Ken Dagg	Updated:12 Sept 2013	In Progress
2013-08-1-002	Forward Ticket items that have been resolved to correct lists for next action. (29Aug2013): Sent request to Staff to clarify process.	Andrew Hughes	8 August 2013	Not Started
2013-08-29-001	Sub-group required for charter refresh work. R. Furr to convene. Volunteers: Rich Furr; Linda Goettler; Andrew Hughes; Scott Shorter (5Sep2013): Decision made to bring back to main meeting.	R. Furr	5 September 2013	OBE

Recently Closed Action Items

Item #	Description	Assigned to	Est. Completion	Status

Attachments

Next Meeting

- **Date:** Thursday, 12 September 2013
- **Time:** 07:00 PT | 10:00 ET | 15:00 UTC ([time chart](#))
- United States Toll +1 (805) 309-2350
Alternate Toll +1 (714) 551-9842
Skype: +9905100000481
 - Conference ID: 613-2898
- [International Dial-In Numbers](#)