

# 2017-08-10 Meeting Notes (CR)

## Date

2017-08-10

## Status of Minutes

Approved

Approved at: [2019-12-12 Meeting notes \(CR\) DRAFT](#)

## Attendees

### Voting

- [Andrew Hughes](#)
- Mark Lizar
- Jim Pasquale
- John Wunderlich

### Non-Voting

- David Turner
- Colin Wallis
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### Quorum Status

Meeting was quorate



### Voting participants

[Participant Roster \(2016\)](#) - Quorum is 4 of 7 as of 2016-10-06

Iain Henderson, Mary Hodder, Harri Honko, MarkLizar, Jim Pasquale, John Wunderlich, Andrew Hughes

## Discussion Items

Time	Item	Who	Notes
4 mins	<ul style="list-style-type: none"><li>• Roll call</li><li>• Agenda bashing</li></ul>	<a href="#">Andrew Hughes</a>	
1 min	<ul style="list-style-type: none"><li>• Organization updates</li></ul>	All	Please review these blogs offline for current status on Kantara and all the DG/WG: <ul style="list-style-type: none"><li>• <a href="#">Director's Corner</a></li><li>• <a href="#">Working + Discussion Group Activity</a></li></ul>
5 min	Discuss 'sprint' process diagram	Andrew	Refresh on where we are in the cycle August 10, should be at: <ul style="list-style-type: none"><li>▪ End of WG Contributions to Sprint 4</li><li>▪ End of WG review of updates resulting from Sprint 3</li><li>▪ Start of WG Contributions to Sprint 5</li></ul> The schedule has slipped a week - ACH to adjust the schedule
40 min	Discuss work backlog priorities for CR v1.1	David	Github Issues: <a href="https://github.com/KantaraInitiative/CISWG/issues">https://github.com/KantaraInitiative/CISWG/issues</a>

## Discussion

- Sprint 2 update still needs formal WG approval
- Last week:
  - Sprint 3 was discussed last week
  - Sprint 4 was introduced (Categories and Purposes)
- We are lagged by one week
  - ACH to update the sprint schedule
- ACH proposed to accept Draft 2 and close Sprint 2
  - JW will review by Monday and ACH to send an electronic ballot to close of Sprint 2
- Mark to convene a call to discuss Purpose Category - Wednesday August 18 at the UST call
  - ACH to check with Doc and Mary & invite them to contribute