

DRAFT 2016-12-01 Meeting Notes (CR)

Date

2016-12-01

Attendees

Voting

- [Andrew Hughes](#)
- [John Wunderlich](#)
- Jim Pasquale
- Iain Henderson

Non-Voting

- David Turner



Quorum Status

Meeting did not achieve quorum at any specific point during the call.



Voting participants

[Participant Roster \(2016\)](#) - Quorum is 4 of 7 as of 2016-10-06

Iain Henderson, Mary Hodder, Harri Honko, Mark Lizar, Jim Pasquale, John Wunderlich, Andrew Hughes

Discussion Items

Time	Item	Who	Notes
10 mins	<ul style="list-style-type: none">• Roll call• Agenda bashing• Meeting minutes approval	Andrew Hughes	Meeting was not quorate - no minutes approval today. <ul style="list-style-type: none">• Prior minutes requiring approval<ul style="list-style-type: none">2016-11-18 Meeting Notes (CR)2016-11-10 Meeting Notes (CR)
15 min	<ul style="list-style-type: none">• Discussion on current version of CR• Consent Receipt Specification wiki page	David Turner	<ul style="list-style-type: none">• Reviewed Introduction text edits• The next version should include a 'real' data model• David will finalize editorial changes; update new scheme; updating the new fields as required; including sample files; update the field order in the document• Consistency and formatting finalization• John will finalize the samples by December 5• David will finalize text on December 6• Aim for WG ballot December 7-13• Aim for LC ballot December 14-30• Aim for Start of All Member ballot January 2, 2017

15 min	Discussion on what's next on the roadmap	All	<ul style="list-style-type: none"> • The list of subject areas that will be worked on: <ul style="list-style-type: none"> • Consent Receipt <ul style="list-style-type: none"> • There will be CR spec errata that will need to be fixed • A v1.1 will be required within 6 months after feedback from implementers • User Submitted Terms <ul style="list-style-type: none"> • Use case library and elaboration of use cases • UX design • Model contract language to support each feature of the UST elements • Requirements for API / Interfaces for CR and UST artifacts • Requirements (text) for implementers of Consent receipt generators (code) • Requirements (text) for Consent receipt 'viewer' (code) • Information Sharing Agreements <ul style="list-style-type: none"> • Architecture and model (text and diagrams) • Requirements (text) <ul style="list-style-type: none"> • Business requirements <ul style="list-style-type: none"> • Functional requirements • Non-functional requirements • Specifications (text) • Build a Kantara prototype implementation of a consent receipt management system
15 min	Discussion about changing the CIS WG structure after CR v1.0	Andrew Hughes	Defer

CR Spec publication schedule

Current: call for comments on draft spec commences

Date	Event	Status
September-19	Close of business (Pacific) deadline for feedback on spec draft including examples and feedback from implementers.	
September-22	WG call to review CR draft structure	
September-29	WG call to review CR draft and discuss items needing resolution	
October-6	WG call	
October-13	WG call	
October-20	Candidate draft to WG. Decision required if the draft is sufficiently mature to base an IIW session on it.	
October-27	Final working session for WG (with/without IIW comments) on candidate draft	
November-3	Final draft for WG review	
November-10	Working group ballot — must be approved by WG on Nov 10th WG Meeting decision: Working group electronic ballot opens on Monday November 14 — to close end of day Monday November 21 2016	
November-15	Once CR v1.0 approved by WG, Send doc to the Leadership Council. They must approve it by Nov 30.	
December 1	NOTE: The draft has outstanding issues that the WG would like to have resolved prior to going for ballot.	
	Working group ballot	
	LC Electronic Ballot opens	
	LC Approval decision	
	Kantara all member ballot begins.	
	Earliest Spec approval date	