

2019-01-09 Meeting notes DRAFT

Date

2019-01-09

Status of Minutes

DRAFT

Approved at: <<Insert link to minutes showing approval>>

Agenda

1. Call to order
 - a. Roll Call & Determination of quorum status
 - b. Reminder about the Group Participation Agreement
 - c. Agenda bashing
 - d. Kantara Organization updates
2. Introductions
Standing Agenda Items
3. Schedule status updates
4. Contributions status updates
5. Writing teams status updates
6. All Other Business (AOB)
7. Adjourn

Attendees

Scott Shorter

Richard Wilsher

Joe Andrieu

Discussion Items

Time	Item	Who	Notes
5 min	<ul style="list-style-type: none">• Call to order• GPA reminder• Roll call• Agenda bashing• Organization updates	Chair	<ul style="list-style-type: none">• Meeting was called to order and the roll was called
	Introductions	All	Welcome!
	New Business	All	
	Schedule updates <ul style="list-style-type: none">• Status• Issues• Next period plan	Chair	
	Contributions updates <ul style="list-style-type: none">• Status• Issues• Next period plan	Chair	Joe Andrieu will work on the W3C contribution

	Writing teams updates <ul style="list-style-type: none">• Status• Issues• Next period plan	Chair	Scott Shorter will review and provide editorial thoughts on existing and upcoming use cases.
	AOB	Chair	
	Adjourn	Chair	Next DG meeting Wednesday, January 16, 2019 11:00 Pacific Standard Time / 14:00 Eastern Standard Time / 19:00 GMT https://global.gotomeeting.com/join/132339365