

# 2018-12-05 Meeting notes DRAFT

## Date

2018-12-05

## Status of Minutes

DRAFT

Approved at: <<Insert link to minutes showing approval>>

## Agenda

1. Call to order
  - a. Roll Call & Determination of quorum status
  - b. Reminder about the Group Participation Agreement
  - c. Agenda bashing
  - d. Kantara Organization updates
2. Introductions
3. Discuss the discussion group
  - a. Goals, approach, desired outcomes (Charter material)
  - b. Terminology page
  - c. Use case template page
  - d. Call for Vice-Chair, Secretary nominations
4. Discuss DG Schedule
5. Standing agenda items
  - a. Schedule status updates
  - b. Contributions status updates
  - c. Writing teams status updates
6. All Other Business (AOB)
7. Adjourn

## Attendees

Link to the full [Participant Roster](#)

## Voting Participants

Participants	Attended
Dagg, Ken	Yes
Harkema, JJ	Yes
Hapner, Mark	Yes
Hughes, Andrew (Chair)	Yes
Pasquale, Jim	Regrets
Shorter, Scott	Yes
WILSHER, Richard	Yes

## Non-Voting Participants

- Catherine Schulten
- Cristof Fleurus
- Colin Wallis
- Kaliya Young

## Regrets

## Quorum Status

Meeting was quorate

## Voting participants

[Participant Roster](#) - Quorum is 4 of 7 as of 2018-11-28

## Discussion Items

Time	Item	Who	Notes	
5 min	<ul style="list-style-type: none"><li>• Call to order</li><li>• GPA reminder</li><li>• Roll call</li><li>• Agenda bashing</li><li>• Organization updates</li></ul>	Chair	<ul style="list-style-type: none"><li>• Meeting was called to order and the roll was called</li><li>• Please ensure that you sign the <a href="#">Group Participation Agreement</a></li> <li>• Please review these blogs offline for current status on Kantara and all the DG/WG:<ul style="list-style-type: none"><li>• <a href="#">2018: November</a></li><li>• <a href="#">Work + Discussion Group Activity</a></li></ul></li></ul>	
	Introductions	All	Welcome!	
	Discuss the discussion group <ol style="list-style-type: none"><li>a. Goals, approach, desired outcomes (Charter material)</li><li>b. Terminology page</li><li>c. Use case template page</li></ol>	Chair	<ul style="list-style-type: none"><li>• <a href="#">Proposed Charter draft</a></li><li>• <a href="#">Notes on ISO terminology</a></li><li>• <a href="#">Use Case style and instructions</a></li></ul> <p>Discussion points:</p> <ul style="list-style-type: none"><li>• Note that 'bound' is a very deep discussion on its own</li><li>• The use cases are not restricted to cover only person entities - IoT devices can be included</li><li>• Look at FIDO Attestation as a source for a use case for IoT</li></ul>	
	Discuss DG Schedule	Chair	<table border="1"><tr><td>Team Calendars</td></tr></table>	Team Calendars
Team Calendars				

	AOB	Chair	
	Adjourn	Chair	<b>Next DG meeting Wednesday, December 12, 2018 11:00 Pacific Standard Time / 14:00 Eastern Standard Time / 19:00 GMT</b>  <a href="https://global.gotomeeting.com/join/132339365">https://global.gotomeeting.com/join/132339365</a>